

BOARD OF EDUCATION
Millburn School District 24

REGULAR MEETING
Nov. 28, 2012

BOARD MEMBERS PRESENT

Diane Campbell
Jane Gattone
Scott Miller
Joseph Pineau
Robert Reding
Lisa Scanio
Chris Stream

ADMINISTRATION PRESENT

Jason Lind, Superintendent
Dr. Stephen Johns, Business Manager
Joanne Rathunde, Technology Director
Marybeth DeLaMar, Principal
Jake Jorgenson, Principal

ADMINISTRATION ASSISTANT

Bernadette Hanna

TREASURER

Roger Manderscheid

VISITORS

Chad Anderson	Regina Reynolds
Denise Oswald	Karen Ende
Judy Calhoun	Chris Deceatis
Sue Stone	Eric Gregor
Sandy Jacobs	Dan Jazo
Chitrak Patel	Greg Ball
Carol McGill	Lisa Jazo
Kristen Bethancourt	

BOARD CLERK

Dorothy Pazanin

The Regular Meeting of the Board of Education of Millburn School District 24, Lake County, Illinois, held at Millburn Middle School, was called to order at 7:15 p.m. by President Robert Reding. Roll call was taken with the following Board Members in attendance: Diane Campbell, Jane Gattone, Scott Miller, Joseph Pineau, Robert Reding, Lisa Scanio and Chris Stream.

PUBLIC COMMENT – There was none.

ADDITION OF NON-ACTION ITEMS – It was announced that during the Public Hearing earlier this evening it was agreed to change the next Committee of the Whole Meeting to Monday, Dec. 10, instead of Wednesday, Dec. 12, to avoid a conflict with a Band Concert.

ACTION ITEMS

TAX LEVY – A motion was made by Lisa Scanio and seconded by Joseph Pineau to approve the Tax Levy Resolutions and Certificate of Tax Levy. On a roll call vote, the following Board Members voted Aye: Diane Campbell, Chris Stream, Lisa Scanio, Robert Reding, Jane Gattone, Joseph Pineau and Scott Miller. Nays: none. Absent: none. The motion passed.

AUDIT REPORT – A motion was made by Lisa Scanio and seconded by Jane Gattone to approve the Audit Report for Fiscal Year 2012 and the Annual Financial Report. On a roll call vote the following Board Members voted Aye: Chris Stream, Lisa Scanio, Robert Reding, Jane Gattone, Joseph Pineau, Scott Miller and Diane Campbell. Nays: none. Absent: none. The motion passed.

SHARED SERVICES REPORT – The Board reviewed a Report on Shared Services or Outsourcing. Dr. Stephen Johns explained that the report is part of the Annual Financial Report, and must be approved by the Board and posted on the district website. The report shows how Millburn is working with other school districts to consolidate and share services, such as the health insurance cooperative. Many supplies such as paper and cleaning supplies are obtained through a

state joint purchasing cooperative. A motion was made by Lisa Scanio and seconded by Jane Gattone to approve the Report on Shared Services or Outsourcing. On a roll call vote the following Board Members voted Aye: Lisa Scanio, Robert Reding, Jane Gattone, Joseph Pineau, Scott Miller, Diane Campbell and Chris Stream. Nays: none. Absent: none. The motion passed.

CONSENT AGENDA – A motion was made by Lisa Scanio and seconded by Joseph Pineau to approve the Consent Agenda, including the following:

1. Approval of Minutes
 - a. Regular Board Meeting and Executive Session – Oct. 24, 2012
 - b. Committee of the Whole Meeting – Nov. 14, 2012
2. Treasurer's Report and Approval
3. Bill Approval and Payment Authorization
4. Approval of Activity Funds
5. Personnel Report
 - a. Create 1.0 FTE Special Services Assistant
 - b. Hire **Allison Martin**, 1.0 FTE Special Services Assistant
 - c. Terminate Employment of Employee 201226
 - d. Hire **Ana Rodriguez**, 0.75 FTE Custodian
 - e. Hire Substitutes
 - 1) Stephanie Lucero
 - 2) Dayna Levy
 - 3) Nanette Thorsen
6. Second Reading and Approval of Board Policy 5:330 – Educational Support Personnel – Sick Days, Vacation, Holidays and Leaves
7. Administrator's Contracts

EXPENDITURES		11/30/12	
EDUCATION			
BILLS		BILLS	
PAYABLE	\$143,008.51	PAYABLE	\$49,892.82
PAYROLL	\$849,828.33	PAYROLL	\$41,463.85
MISC		TOTAL	\$91,356.67
TOTAL	\$992,836.84		
TRANSPORTATION		IMRF/SOCIAL SECURITY	
BILLS		BILLS	
PAYABLE	\$17,239.17	PAYABLE	\$5,567.00
PAYROLL	\$63,984.10	PAYROLL	\$53,601.81
TOTAL	\$81,223.27	TOTAL	\$59,168.81
CAPITAL PROJECTS		DEBT SERVICE	
BILLS			
PAYABLE	\$0.00	BILLS PAYABLE	\$1,846,200.34
		TORT	
		BILLS PAYABLE	\$111.30
		PAYROLL	\$-
		TOTAL	\$111.30
		FUNDS TOTAL	\$3,070,897.23

On a roll call vote, the following Board Members voted Aye: Robert Reding, Jane Gattone, Joseph Pineau, Scott Miller, Diane Campbell, Chris Stream and Lisa Scanio. Nays: none. Absent: none. The motion passed.

It was noted that Roger Manderscheid exited the meeting at 7:32 p.m.

INFORMATION/DISCUSSION ITEMS

REFERENDUM – Supt. Jason Lind summarized the general consensus of the Board at a previous meeting to seek a 12 percent increase of the district's Operating Fund. The 12 percent would replace the CPI rate, which is averaging about 2.5 percent. Dr. Stephen Johns is preparing estimates of the increased dollar amount that taxpayers would incur if such a referendum passed. The percentage of the increase on an individual's total tax bill would depend on the various taxing bodies in a particular area. Supt. Lind said he has been consulting financial experts regarding the wording of the referendum. The timeline is to have a Referendum Resolution ready to present for Board approval in December. He explained that if the Referendum passes in the spring of 2013, the first increase in revenue for the school district will be in May of 2014.

BOARD POLICIES – The following Board Policies were reviewed:

1. General Personnel – Hiring Process and Criteria – 5:30
2. General Personnel – Personal Technology and Social Media: Usage and Conduct – 5:125
3. School Board – Board Member Expenses – 2:125

In response to a previous Board concern, Supt. Jason Lind said he asked the attorneys if Board Policies that are taken from PRESS (Policy Reference Education Subscription Service) need a further legal review. He was advised of several instances when the policies should undergo further legal review, such as policies that impact a collective bargaining agreement or working conditions. Diane Campbell and Jane Gattone agreed to serve on a Board Policy Subcommittee that will review current policies and those recommended for an update.

FUTURE AGENDA ITEMS – Issues that are scheduled to be discussed at upcoming meetings are: Fees—Registration, Activity, Bus and Facilities Use Rental; the Facilities Use Rental Policy; and the wording of a proposed referendum question.

BUSINESS OFFICE AND SUPERINTENDENT'S REPORTS – There were no additional issues to discuss.

It was noted that Dr. Stephen Johns, Joanne Rathunde, Marybeth DeLaMar, Jake Jorgenson and Bernadette Hanna exited the meeting at 8:15 p.m.

EXECUTIVE SESSION

A motion was made by Lisa Scanio and seconded by Chris Stream to enter into Executive Session to discuss matters pertaining to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. On a roll call vote, the following Board Members voted Aye: Jane Gattone, Joseph Pineau, Scott Miller, Diane Campbell, Chris Stream, Lisa Scanio and Robert Reding. Nays: none. Absent: none. The motion passed.

The Board took a short break before the Executive Session began at 8:31 p.m.

A motion was made by Lisa Scanio and seconded by Chris Stream to exit Executive Session. On a voice vote, all Board Members voted Aye. Nays: None. Absent: None. The motion passed. The Executive Session ended at 10:05 p.m.

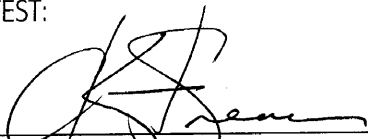
REGULAR MEETING RESUMES

There being no further business, a motion was made by Diane Campbell and seconded by Lisa Scanio to adjourn the Regular Meeting. On a voice vote, all Board Members voted Aye. Nays: None. Absent: None. The motion passed. The Regular Meeting adjourned at 10:07 p.m.



Robert A. Reding, President
Board of Education
Millburn School District 24

ATTEST:



Chris K. Stream, Secretary
Board of Education
Millburn School District 24



Date